**MONTMORENCY COUNTY COMMISSION ON AGING**

**MINUTES FOR AUGUST 18, 2022**

**PRESENT:** Elaine Ableidinger, Chairperson; Corky Proulx, Treasurer; Marian Weber, Secretary, Richard Perry, Janet Demeulenaere

**ABSENT:** Geyer Balog

**STAFF:** Vicki Goodburne, MCCOA Financial; Harmony Lewis, Director, Jeanne Steele-Brady, Registered Nurse

**GUESTS:** Laurie Sauer, AAA Director

1. **Call to Order:** The meeting at the MCCOA office was called to order at 5:30 p.m. by Chair Elaine Ableidinger.
2. **Roll Call:** Quorum established; Five members present
3. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Richard Perry**.
4. **Mission Statement:** The MCCOA Mission Statement was read by **Marian Weber**.
5. **Approval of Agenda:** **Richard Perry motion** to approve agenda, **Marian Weber seconded. Motion carried 5-0.**
6. **Approval of Finance Committee Minutes July 21st: Proulx motion** to approve minutes from Finance Committee meeting with addendum that mileage is 62.5 cents per mile. **Demeulenaere seconded. Motion passed 5-0.**
7. **Leadership Report: Vicki Goodburne:**  Two months’ worth of waiver revenue from NEMCSA was received. Payroll was down by approximately $5,000 due to less employees. **Motion** to approve financial report by **Demeulenaere**. **Seconded by Perry. Roll call Weber-Yes, Demeulenaere-Yes, Perry-Yes, Ableidinger-Yes, Proulx-Yes.**
8. **Nurse’s Report:** Jeanne Steele-Brady presents Nurse report. Employees are down by one and waiver hours effected as well due to less employees. 7 people currently on waitlist due to employee numbers down.
9. **Director’s Report:**  Contract award was received from NEMCSA to help with funding for the next three years. Pop-up market is growing and happening weekly in Atlanta, Lewiston and Hillman. It is now set up very much like a market-style presentation. Client surveys are being conducted currently and more information will be coming soon. Advocacy in Action annual conference will be taking place in Lansing on September 20 and 21st. Networking and educational opportunities will be an important part of the conference. **Motion** to approve Director to attend the conference in Lansing on September 20 and 21st by **Proulx. Seconded by Demeulenaere. Perry-Yes, Demeulenaere-Yes, Proulx-Yes, Ableidinger-Yes, Weber-Yes. Motion passed 5-0.**
10. **Employee Actions;** New employee working weekends only at this time, possibly transitioning to full time. PCA that was hired in July resigned. An exit interview would be helpful for this employee. Proulx will sit in on the exit interview for the employee.
11. **New Business:** Staff safety concerns in client home. Current client that receives meals has a degrading steps and exterior doors that are not secure. Perry volunteered his time to help with construction if materials could be found to make necessary repairs. Coordination with NEMCSA, MCCOA employees and volunteers will be needed to help complete the repairs. Unspent ARP funds will be reallocated back to MCCOA rather than go into a general pool.
12. **Old Business;** Center contracts with senior centers will be reviewed on August 25th.
13. **NEMCSA Report:** Laurie Sauer reports Core Surveys are being conducted currently to gauge how the Older American’s Act is serving people. Vaccine calls are also being made to see if seniors are in need for in home vaccines. MI Choice waiver meeting will be held on September 7th for the upcoming year.
14. **Senior Center reports:** Atlanta-no new news, Lewiston no-report. Hillman has a new president. Building face lift being done with removal of old bushes and new paint. Euchre tournaments and Hunter’s Safety classes will be held at the center.
15. **Motion** to adjourn at 6:25 pm by **Demeulenaere**, seconded by **Proulx. Motion** carried **5-0**.

Minutes recorded and submitted by Harmony Lewis, Director