**MONTMORENCY COUNTY COMMISSION ON AGING**

**MINUTES FOR JUNE 16th, 2022**

**PRESENT:** Elaine Ableidinger, Chairperson; Corky Proulx, Treasurer; Janet Demeulenaere; Marian Weber, Secretary, Richard Perry via phone, Dr. Jean Truscott

**ABSENT:** Geyer Balog, Vice-Chair

**STAFF:** Vicki Goodburne, MCCOA Financial; Maureen Kent, MCCOA RN, Harmony Lewis, Director

1. **Call to Order:** The meeting at the MCCOA office was called to order at 5:30 p.m. by Chair Elaine Ableidinger.
2. **Roll Call:** Quorum established; Six members present
3. **Pledge of Allegiance:** The Pledge of Allegiance was led by **Janet Demeulenaere**.
4. **Mission Statement:** The MCCOA Mission Statement was read by **Jean Truscott**.
5. **Approval of Minutes from May 19th: Proulx motion to** accept minutes **seconded by Truscott. Motion carried 6-0**
6. **Approval of Finance Committee Minutes May 19th: Proulx motion** to approve minutes from Finance Committee meeting. **Seconded by Demeulenaere. Motion carried 6-0.**
7. **Public Comment: Jeanne Steele-Brady:** Commented on behalf of current staff concerns with wages and recent loss of employees. Brady states that retention is a concern at this point.
8. **Correspondence:** Letters advocating for employee wages and retention were received from Susan Takash, Administrative Assistant and Nicole Morisett, In-Home Coordinator.
9. **ARP discussion:** ARP money cannot be used for wages unless we are able to offer additional units of service to clients. An increase for unit cost could be asked but the ability to sustain the cost of the additional pay per unit once the funds are depleted would be an issue. **Proulx** states that discussion during finance meeting suggested purchase of MCCOA owned Home Delivered Meal Vehicles with ARP money would eliminate drivers using their own vehicles.
10. **Leadership Report: Vicki Goodburne:**  Budget and monthly P&L were presented by **Goodburne**. Extra money for DCW was received from NEMCSA and additional millage money was also received from the county. Additional funds for the month totaled $23,000.
11. **Nurse’s Report:** With loss of staff and vacations some home making clients will go to every other week. Over 30 visits were cancelled due to no staff. Currently placing new clients on a waitlist, which equals 60 work hours for employees. MCCOA does currently have many more in home providers than many other counties, but still does not have enough to compensate for the retired population.
12. **Director’s Report:**  RFP proposal was submitted to NEMCSA for the next 3 fiscal years. No new applicants for open positions. Policy committee meeting would be helpful to address some outdated policies. ARP meeting was held to discuss funding we will receive to use. This money must be spent by September 30, 2022. Any additional funds will go back into a pool and redistributed. Suggestion to purchase HDM vehicles for MCCOA. The vehicles could also be used for medical transport when they are not in use on routes. A letter from Jack Bergmann was written to the VA to inquire about getting MCCOA off the waitlist. We will continue to call and advocate to be added to the in network program. Federal mileage rate will increase on July 1 to 62.5 cents per mile.
13. **Old Business: Proulx** suggested changing raises from one per year to every six months. **Weber** states wage increase analysis needs to be done to determine if raises can be done for current employees. **Goodburne** states that drivers may not want to lose the additional mileage income. Employee gas supplements will continue.

**New Business:**

**Center contract** negotiations will need to be started in July and how the structure looks for meeting. **Proulx** suggests meeting with each center individually to save time and be more productive. Employee anniversaries and longevity checks documents **Motion** by **Demeulenaere** to pass wage increase and longevity. **Seconded by Proulx. Roll call: Demeulenaere-Yes, Truscott-Yes, Proulx-Yes, Ableidinger-Yes, Perry-Yes, Weber-Yes. Motion carried 6-0.**

1. **Senior Center reports:** Atlanta- pop up pantry will start June 28th and 5 people signed up for senior project fresh coupons. Lewiston-board meeting the following week. Hillman garage sale was held.
2. **Motion** to adjourn at 6:50 pm by **Demeulenaere**, **seconded by Proulx. Motion carried 6-0**.

Minutes recorded and submitted by Harmony Lewis, Director